Finding Forever Animal Rescue
1117 E Main Marion, IL 62959
618-922-5186

Animal Relinquishment Form

By signing this paper you are agreeing that you have read and understand everything listed below.

IF YOU ARE SIGNING UP MULTIPLE ANIMALS AND THEY DO NOT GET ALONG WITH OR ARE NOT FAMILIAR WITH EACH OTHER PLEASE ASK US FOR ANOTHER PAPER!

PLEASE NOTE THAT IF YOU MISS YOUR APPOINTMENT, YOU MUST PAY A NEW FEE FOR A NEW APPOINTMENT DATE!

There is a $40 relinquishment fee per animal and a $60 fee for litters ***IF under 4 months old or under upon relinquishment.***

For Cats: to set up an appointment for stray/personal animals you will be required to pay a relinquishment fee. Fees may vary depending on the age/number of cats. **After making the appointment, the relinquishment fee is nonrefundable.**

We will give you carriers to transport the cats in. **You are required to use our carrier, unless you are willing to donate your own.** Please label whatever carrier you bring them in with your name & the animal's name if they have one.

For Dogs: must be brought on a secure leash and collar that you are willing to let us keep.

Finding Forever may not be able to take in an animal OR may ask you to take it back into your care for ANY REASON, including:

- The animal has health issues that were not disclosed upon sign-up or prior to intake date
- The animal is not in clean condition at drop-off. We understand small accidents happen, but having animals completely covered in feces/etc because they were put in a carrier hours before drop-off is not acceptable.
- The animal(s) are not friendly upon intake OR if they are struggling in the shelter after an extended period of time. In this case, we would require you to take them back and pay for the vetting they received from us.
- ***Please note that if any of the above scenarios happen, it may impact Finding Forever's ability to work with you in the future. For the benefit of the animal, yourself, and our staff please be honest about the animal's condition, temperament, and suitability for the rescue environment.***

In order to relinquish kittens or puppies we require the mom to be spayed or have a spay appointment scheduled before we intake the babies. We require all animals to be friendly, over 8 weeks old and a healthy 2 lb before their intake appointment.

You are subject to be turned away if the animals do not meet all requirements.

For animals of reproductive age, please note we are unable to intake nursing animals. If an animal gives birth prior to scheduled appointment, we would require them to stay with its litter until they are 8 weeks old. We are happy to schedule an intake appointment for mom + litter but would require a new fee for mom + fee for the litter. ***If pregnancy is a concern, we highly recommend utilizing our low cost spay/neuter program for cats. This may help us get the cat into our care sooner! Ask our staff for more information.***

If your animal has already been fixed, we require documentation of this upon sign-up. You can bring a physical copy of the animal's record to us or email it to us at info@ffarmarion.org.

Please bring us a small portion of the food that the animal is currently eating + label with your name and the animal's name. This ensures that the animal isn't subject to an upset stomach due to a fast diet change while transitioning under our care.

If you are interested in participating in our program you must be available to drop off during our set drop-off times, which are Tuesdays 8:15-8:30 AM for unfixed animals and Thursdays 9:15-9:20 AM for fixed animals.

Finding Forever Animal Rescue reserves the right to turn away any animal for relinquishment for any reason.
Finding Forever rescue will not answer the phone, Facebook, or email outside of normal business hours.
You will receive a slip with all of the drop off information on it. Please read this contract over and ask any questions before leaving and take a photo of this sheet so you have all of the appropriate information needed for your appointment.
Relinquishments fees are nonrefundable even if you need to cancel, change, or don't show up to your appointment.

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I understand that I must bring the animals in a secure carrier (cats) or leash (dog). I understand if I am late, don't show up, cancel, or change my appointment for any reason I will lose the relinquishment fee because it is non-transferable. I understand if something happens to the animal(s) or I don't bring them I will lose my relinquishment fee because it is non-transferable. I agree to all fees stated ($40 fee per adult animal or $60 per litter). By agreeing to participate in this service and signing this release form I understand that I no longer hold any rights to this/these animal(s) once they are relinquished to FFAR.
By circling agree below acknowledge that I fully agree that I have read the front page of this document as well as this paragraph and that I fully understand and agree to all of the terms and conditions.

Agree **Disagree**

Name:_____ Phone #:_____
Driver's License #:_____ Address:_____
City:_____ Zip:_____Email (required):_____

Have the above animals previously been around each other/do they get along? ***Yes*** ***No***

If your answer to the above question is no, please inform our staff members before proceeding with the rest of this form!

These animal(s) are (circle one): **Personal Animal** **Stray**

These animal(s) are (circle one): **Cat** **Dog**

These animal(s) are (circle one): **Fixed** **Unfixed**

In a few words, please describe why you are relinquishing these animals to us: _____

Are the animal(s) showing signs of health issues (loose stools, not eating, runny eyes, sneezing?): Yes No

If yes describe:_____

Have the animal (s) had any vetting (vaccinations, microchipped, flea treatment) :_____

1.) Pet's Name:_____ Male/Female Age:_____ Fur: Short/Medium/Long Color:_____

2.) Pet's Name:_____ Male/Female Age:_____ Fur: Short/Medium/Long Color:_____

3.) Pet's Name:_____ Male/Female Age:_____ Fur: Short/Medium/Long Color:_____

I _____ (Provide Your Printed Name) **confirm that I am the current legal owner of this (these) animal(s) and hereby release custody and ownership to Finding Forever Animal Rescue. I also acknowledge that I have provided all information possible to ensure the animal's continued happiness and welfare. I have disclosed all information regarding the animal's temperament, behavior, and history that is known to me. I acknowledge that after I relinquish this/these animals I no longer hold any rights to them.**

Signature:_____ Printed Name:_____ Date:_____

(Office Use Only): number of carriers rented: _____